



Discovery Community School

<https://dcs.ourschoolpages.com/Home>

DCS Community Meeting Minutes

Date: October, 23, 2025

Location: Sandburg Library

Presiding: Aditi and Kiran

Minutes: David Noor

Opening: 7:10pm Pacific

Welcome and Introductions: Aditi Jain

Special Guest: Brooke S., PTSA president

- * Personal Intro
- * PTSA overview including events, goals, mission.
- * Communication
 - * The Scoop
 - * Facebook page (everything is posted there)
 - * You can see this without logging in
 - * Website
 - * Primary way to learn what's going on, and it is kept up to date
 - * All emails are on the website

Q&A:

- * *How can I get the scoop sent to me?*
 - * Brooke: we don't have access to families through parent square.
 - * Erin B: We can give access to Aditi
 - * Aditi: We forward it on to the families.

Resources: (QR codes from meeting)

Principal's Report: E. Bowser

- * Ms Benson transitioned to Ms. O's role
 - * If you've recently turned in driver paperwork or are about to, with the transition from Ms O to Ms B, you might get asked to turn things in again. There could be hiccups here and there.

- * Prior to Ms B taking on the secretary position, she was a 5hr secretary for health room.
- * The position is not being absorbed, she's going from 5hr to all day instead of bringing in someone else for 3h a day. It will be great that she is here all day
- * **ONE BIG ASK:** if you have a 4 year old or 5 year old at home who will be in K next school year and you have a student in K-5 this year, you qualify for the *sibling preference*. *We want this information.* If you haven't returned that form back yet, **please get that to Ms Benson.**
- * We will do a final call and check in with kids to make sure nobody is being forgotten
- * **WE NEED TO REPORT TO THE DISTRICT BY MID NOVEMBER.** The lottery doesn't occur until mid-March so we have some wiggle room.
- * Thanks and acknowledgements
- * Fall fair: the PTSA funds that, lots of you volunteer
- * Trunk or treat next Thursday evening. You're welcome to come to movie nights with your family

Q&A

- * *Is Ms B going to spend time in Ms O's office?*
- * E. Bowser: Yes, but not a designated time. She may be down there during Friday specials.
- * *Will Ms B help teachers in the classroom like Ms. O did?*
- * E. Bowser: Ms O had IA hours, we are hiring an IA, a new person in mid November. But they are not specific to DCS.
- * *Remaining Kindergarten spot?*
- * E. Bowser: Yes — there is one spot remaining. We keep offering it. Has not been filled.

Teacher's Report: E. Subcleff

- * Community building is important!
- * Friday specials, learning journeys — it creates connections to the parents.
- * Please get your paperwork in and volunteer!
- * This is what makes DCS special.
- * Just had curriculum night

Q&A

(None)

Introductions to Steering and Teachers

- * Awkward Intros

Treasurers Report: Tiana and Puneet

- * **Balances**
- * Checking \$30455.15
- * Savings \$14767.68
- * **We got almost everyone's dues fully paid already!**
- * Thanks for cookies

- * We think having a due date helped.
- * We are waiting on some things to fully clear (e.g. benevity, installments)
- * We switched to **Zeffy** which charges no fees, and this switch has been successful.
 - * Saving 2.5% fee from PayPal
- * Reimbursements
 - * A few folks haven't received it, we're working on it.
 - * If anyone hasn't received a reimbursement contact Puneet.
 - * If you've never filled out a reimbursement form, look at the website or the link from the cheat sheet.
 - * Make sure to attach the receipts
 - * Make sure to include your current address on the form
 - * **DEADLINE:** Send your reimbursement form to them **WITHIN 30 DAYS** of the expense so they can process it in time.

Q&A

- * *If I don't hear back from the treasurer what should I do*
 - * *It's just a forwarding email to Puneet and Tiana. Just email them directly and/or email the co-chairs.*

Community Building: Annie

- * Fall event Saturday November 15th (2-4:30pm)
 - * Chrissy and Phoebe are coordinating

Volunteer Updates: Hema

- * Intro
- * Looking for more volunteers! Please volunteer
 - * Room reps, Learning Journey Coordinator, Moving up party, PTSA liaison, Parents night out coordinator, summer family picnic coordinator, grant writer, PTSA art docent, fundraising co-chairs(3rd 4th, 5th), green team/herbicide-free co-coordinators (2 open positions)
 - * We will send out signup genius
- * **Grant** writing **and** 1st grade room rep: **Katya**
- * **3rd grade room rep: Amy Lai**
- * PNO coordinators: **Robin, Kara, Jen Solley, Caro Martinez and Maddy Oldani**

Friday Specials

- * Intros, thanks to new parents
- * Voting and placement process
 - * Kids choose a 1st, 2nd, 3rd, 4th choice
- * Whole point is fun! If they aren't having fun
- * Q&A
 - * *Do kids that don't get their 1st choice the first time, do they still get it the next time?*

- * Usually, but we don't guarantee it.

PTSA Updates

- * Trunk or treat, October 30th
 - * *Q: do we need to provide candy if we're hosting? A: Yes*
- * Lost and found donation at the end of the month
 - * If the kid's name is on the jacket, we'll try to get it back to the classroom.
 - * Water bottles, lunch boxes, etc.
- * Hearing and vision screening, need volunteers
- * *Q: what about little things? A: If they are turned in, they are in the Sandburg office (jewelry, glasses, etc.)*

Upcoming Meetings

- * November 20 — new family night and parent night out
- * Jan 22- planning
- * Mar 19 — budget
- * Apr 23 — elections
- * May 20 — last meeting

Learning Journeys

- * Driver selection
 - * Driver selection not first-come first-serve. We consider what the journey is and prioritize based on costs, and folks that want a turn to drive who haven't.
 - * All drivers need to be approved volunteers AND have their driver paperwork completed.
 - * You may be able to come as an extra chaperone too.
 - * If you are not a driver or a chaperone, you need to pay for yourself so you aren't taking from the LJ budget (same story if a driver's spouse wants to come, extended fam, etc.)
 - * Try to put your kid in your car unless you request otherwise
 - * This system has been refined over time
 - * Very few schools get to have parent drivers.
 - * Recruited 3 weeks ahead, submitted 2 weeks ahead. **72 hour minimum if changes need to be made.**
- * If more than one class is going, you have to pick one class to go with since the logistics don't work well and the itineraries don't line up.

Q&A

- * *Can we use LJs as an opportunity about how to ride in someone else's car? (Thank you, being polite and safe, etc.)*
 - * Yes, we teach that to kids as well.
- * Kids are generally polite
- * It's way easier here than in middle school

Also

* MAKE SURE TO LOG YOUR HOURS.

Meeting adjourned at 8:06pm